

## ENROLLMENT OF CHILDREN IN CHILD DEVELOPMENT CENTER

### ABOUT THE SERVICE:

Children ages 0-4.11 years old may avail Child Development Service Program in Child Development Centers of the City Government of Batac through the CSWDO-Child Development Center . The CDSP is the provision of integrated delivery of services on health, nutrition, early education and social development .

### WHO MAY AVAIL OF THE SERVICE:

Children ages 3-4.11 years old

### WHAT ARE THE REQUIREMENTS:

Birth Certificate of the Child issued by the Philippine Statistic Office

Yellow Card/Baby Book

### FEES/CHARGES:

None

### SCHEDULE OF AVAILABILITY OF THE SERVICE:

Mondays to Fridays

8:00 am -12:00p.m and 1:00 p.m -5:00 p.m

### HOW TO AVAIL OF THE SERVICE:

STEPS	APPLICANT/CLIENT	SERVICE PROVIDER	PROCESSING TIME	PERSON IN CHARGE/RESPONSIBLE	FEES/CHARGES	FORMS/DOCUMENTS/REQUIREMENTS
1	Submit Requirements	Reviews Requirements	1 min.	CSWDO (Child Development Teacher/Worker)	None	

2	Presence of Child	Administer ECCD- Early Childhood Care and Development Checklist for the Initial assessment/evaluation	15 min.	CSWDO (Child Development Teacher/Worker)		ECCD Checklist
<b><i>x-x--x-x-x-x- END OF TRANSACTION-x-x-x-x-x-x</i></b>						