

ISSUANCE OF SHIPPING PERMIT

ABOUT THE SERVICE:

Certificate issued to livestock and poultry going out of the Province.

WHO MAY AVAIL OF THE SERVICE:

Livestock and poultry farmers

WHAT ARE THE REQUIREMENTS:

Vaccination records
Certificate of Ownership/Transfer Certificate of Ownership of Large Cattle

FEES/CHARGES:

P50.00 per Head

SCHEDULE OF AVAILABILITY OF THE SERVICE:

Mondays to Fridays
8:00 AM to 5:00 PM
Sundays: 9:00 AM to 12:00 NN

HOW TO AVAIL OF THE SERVICE

STEPS	APPLICANT/CLIENT	SERVICE PROVIDER	PROCESSING TIME	PERSON IN CHARGE/RESPONSIBLE	FEES/CHARGES	FORMS
1	Request the service to the office	Records the name of the client in the logbook	10 min.	Bonifacio Tagatac III Dr. Robert Pungtilan	n/a	n/a
2	Bring the animal to the Livestock Auction	Inspect the animal and issue shipping permit with	30 min.	Dr. Robert Pungtilan Reynaldo Pacunayen	P50.00	Shipping Permit Official Receipt

		Official Receipt				
<i>x-x--x-x-x-x- END OF TRANSACTION -x-x-x-x-x-x-x</i>						