

CHECKLIST OF ELIGIBILITY & BIDDING REQUIREMENTS
FOR BIDDERS
(FOR INFRASTRUCTURE PROJECTS)

**DOCUMENTS COMPRISING THE BID: ELIGIBILITY AND TECHNICAL DOCUMENTS
(FIRST ENVELOPE)**

ELIGIBILITY DOCUMENTS

Class "A" Documents

- Philgeps Registration Certificate in accordance and Membership in accordance with **Section 8.5.2 of the latest IRR of RA 9184.**
- Statement of all ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and

Statement of Bidder's SLCC similar to contract to be bid, in accordance with **ITB Clause 5.4**

- Valid special in case of **JOINT VENTURES**, and registration for the type and cost of the contract for this Project
- NFCC computation in accordance with **ITB Clause 5.5**

Class "B" Documents

- If applicable, **Joint Venture Agreement (JVA)** in accordance with **RA 4566**

TECHNICAL DOCUMENTS

- Bid Security in accordance with **ITB Clause 18.**
- Project requirements
 - a. Organizational Chart for the contract to be bid
 - b. List of Contractors' personnel to be assigned to the contract to be bid, with their complete qualification and experience data and must meet the required minimum years of experience set in the **BDS**; and
 - c. List of contractor's major equipment units in accordance with **ITB Clause 12.1(b)(iii.3)**
- Sworn statement in accordance with **Section 25.3 of the IRR of RA 9184** and using the form prescribed in **Section IX. Bidding Forms**

DOCUMENTS COMPRISING THE BID: FINANCIAL COMPONENT (SECOND ENVELOPE)

- Financial Bid Form, which includes bid prices and bill of quantities, in accordance with **ITB Clause 15.1 and 15.3**
- Other Documents related to the financial components of the bid as stated in the **BDS** such as:
 - a. Bid prices in the Bill of Quantities;
 - b. Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and
 - c. Cash flow by quarter or payment schedule.

Note: Any missing document in the above-mentioned checklist is a ground for outright rejection of the bid.